

SOTV Morning MOPS

Refund Guidelines

A 50% refund of dues paid for the current semester is available if the member notifies the SOTV Morning MOPS Coordinator in writing (postal or electronic mail) of their intention to leave the group within five (5) calendar days after the conclusion of the second meeting of each semester. Refunds are not available after this period. Refunds shall be processed within six (6) weeks and will be sent via the United States Postal Service to the address provided on the original MOPS registration form. Exceptions are made in certain medical situations and must be coordinated through the SOTV Morning MOPS Coordinator and SOTV Morning MOPS Finance Team Leader.

Refund requests sent via postal mail should be addressed to:

Shepherd of the Valley Lutheran Church
12650 Johnny Cake Ridge Road
Apple Valley, MN 55124-8130
Attn: SOTV Morning MOPS Coordinator