# **Volunteer Guidelines**

Review and distribute these guidelines to volunteers ahead of time in preparation for your time on site.

## **The Basics**

Volunteering with Twin Cities Habitat is fun! No construction experience is required and no one is asked to do anything they're not comfortable doing.

Volunteering is a full-day commitment, from 8:30 a.m. to 3:30 p.m. for homebuilding and 8:30 a.m.-4 p.m. for A Brush with Kindness. Please arrive on time, check in with the Site Supervisor, and plan to work the entire shift. There are breaks in the morning, at lunch, and in the afternoon.

# **Health & Safety**

Due to the outbreak of COVID-19, here are some of our new essential safety policies for everyone on site:

- Following CDC guidance, vaccination and testing are not required but highly encouraged for volunteers joining us on site.
- Masks are optional regardless of vaccination status.
- We encourage social distancing of 6 feet when possible.
- Practice frequent handwashing.
- If you have symptoms, please stay home.

Be up-to-date with your tetanus vaccine. Adults need a booster every ten years. Alert the people you are working with if you have a medical condition Habitat should be aware of (allergies, asthma, heart problems, etc). There is a first aid kit on every site.

## Food & Snacks

Habitat does not provide food on site. If your group is not providing food, please bring your own snacks and lunch. Drinking water and restroom facilities will be provided during every volunteer opportunity.

# What to Bring

- Lunch and snacks
- Sunscreen as appropriate
- Reusable water containers
- Work gloves
- Tools and equipment will be provided (you are responsible for any personal tools)
- Signed liability waiver (if under 18 years old)
- Face mask if you choose to wear one

### What to Wear

- Comfortable clothes that can get dirty
- Dress for the weather and wear layers
- A pair of work gloves
- Hat and/or sunglasses as appropriate
- Sturdy closed-toe shoes\* with a thick sole







 $<sup>^{\</sup>star}$  Volunteers without proper footwear will be sent home.



Contact your Engagement Associate with any questions, or for complete details on any of our volunteer opportunities.

# Homebuilding

Volunteers help build a new home or rehab an existing one. Sites can have a maximum of 8 to 15 volunteers, depending on the type of project and stage of construction. Build days are available Monday through Friday during the spring and summer, and Tuesday through Saturday during the fall and winter. All shifts are 8:30 a.m. to 3:30 p.m.

## A Brush with Kindness

Volunteers preserve homeownership, helping homeowners maintain and repair their homes. Most work is done April through October. Projects typically require one to five days to complete. No more than 15 volunteers per shift. All shifts are 8:30 a.m. to 4:00 p.m.

### **ReStore**

There can be a maximum of 8 volunteers per shift. Two four-hour shifts are available Tuesday through Friday and two three-hour shifts on Saturday. Duties include, but are not limited to, organizing donations, helping to manage show room floor inventory, and cleaning up around the store.

## Youth

All youth 18 and under will require a parental waiver.

#### CONSTRUCTION

- Youth under 16 are not allowed on construction sites.
- One adult (21 and up) is required for every four 16–18 year-olds.

### **RESTORE**

- Youth under 14 are not allowed to volunteer at the ReStore.
- One adult (21 and up) is required for every group of four 14–15 year-olds.

