

**SHEPHERD OF THE VALLEY LUTHERAN CHURCH**  
**12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124**  
**Minutes of Church Council Meeting**  
**Date: 7/27/2023**  
**On-Site Community Room**

**Attendees:**

Melissa Taphorn, President  
Paul Moyer, Vice President  
Dick Rank, Treasurer (absent)  
Carleen Crouse, Secretary\*  
Amber Kocemba (absent)  
Bernie Zimmermann  
Jon Hohenstein  
\*denotes non-voting member

Pastor Rick Summy  
Rachel Wermerskirchen  
Robin Robinson  
Shirl Alojado  
Melissa Tapper  
Jennifer Davidson\*  
Alyssa Isaacs\*  
Kelsey Young\*

**Call to Order:** President Melissa Taphorn called the meeting to order at 6:34 PM. Melissa shared some highlights from the last year – members, IDI, RIC, call for Pastor Julie, budget work, Planting Hope, updated welcome statement. Melissa also shared an opening prayer.

**Vision and Leadership Teams Reports:** Pastor Rick Summy shared Jan 14, 2024 he will be retiring. Looking ahead to Growing Hope in the fall and bible studies to come. Transition plans will be formed and commence. Staff was informed this morning, over the weekend will announce at worship, follow up e-mail to congregation on Monday and August newsletter. Jennifer Davidson shared they are just starting call process, will likely work with Bishop Lull directly and plan to organize call committee in September. Jennifer shared a brief overview of the call process. Kelsey Young shared VBS has wrapped up, over 90 volunteers, 2 work days, over 320 kids over 2 weeks. 286 registrations for fall, new families. 4 programs already have a waitlist. Program Lead position has been filled. Alyssa Isaacs shared there's been a bit of a rebrand between the bulletins, News for the Flock, welcome page on website, making sure content is up-to-date, new Connect logo. Sign message audit was done and what is being shared to the public. Opening online merch store. Sundae Sunday on August 27<sup>th</sup>, stewardship and engagement and blessing of the backpacks during worship. Evaluation process for events. Jennifer Davidson shared block party is coming up in September, staff is working on their areas. Working on templates for roles and training for volunteers. Some parking lot repairs and patching. Sanctuary lights have been replaced. Lots of concerts returning to use facilities (like St. Paul Chamber Orchestra). Streamlining incident reporting (for members/guests). Filled 2 of open preschool positions, 1 lead teacher opening. Hire 2 new worship assistants.

**Secretary's Report:** The council reviewed the minutes to the June 15, 2023 Church Council Meeting. Jon Hohenstein moved to approve the secretary's report of the Church Council meeting of June 15, 2023. Robin Robinson seconded the motion, and the council voted unanimously, 10-0, to approve the minutes of the June 15, 2023 Church Council meeting.

**Finance Report:** Paul Moyer provided an overview of the June financials. A bit behind in offerings, expected for a summer month. \$115K down for the year, this is a trend to keep an eye on going into the new year. About \$2,400 less each week in offerings. Planting Hope campaign money received is a bit over half of pledges. Minimum mortgage payment was made in June.

Shirl Alojado moved to approve the June finance reports. Pastor Rick Summy seconded the motion, and the council voted unanimously, 10-0, to approve the June finance reports.

**Nominations:** Jennifer Davidson presented Brendan Henry's application for Benevolence committee. Melissa Tapper moved to approve Brendan Henry for Benevolence committee. Robin Robinson seconded the motion and the council voted unanimously, 10-0, to approve the nomination.

**New Business:** Melissa Taphorn highlighted the Habitat for Humanity volunteer opportunity.

**Adjourn:** Bernie Zimmerman moved to adjourn the meeting at 7:25 PM. Jon Hohenstein seconded the motion. The council voted unanimously, 10-0, to approve the motion to adjourn.

Respectfully submitted,  
Carleen Crouse, Church Council Secretary

**Next Council Meeting:**

**December 15, 2022 at 6:30 PM, in-person, Community Room**

August 17, 2023 Leadership Teams Kick-off and Bar-B-Que 6:00 – 7:30 PM

August 17, 2023 Modified Council meeting 7:30 – 8:15 PM

September 24, 2023 Congregational Meeting at 12:00 PM, Sanctuary

September 9, 2023 Block Party 4:00 – 7:00 PM

September 16-17, 20, 2023 Mission & Ministry Fair during worship and programming

September 21, 2023 Council Meeting 6:30 PM

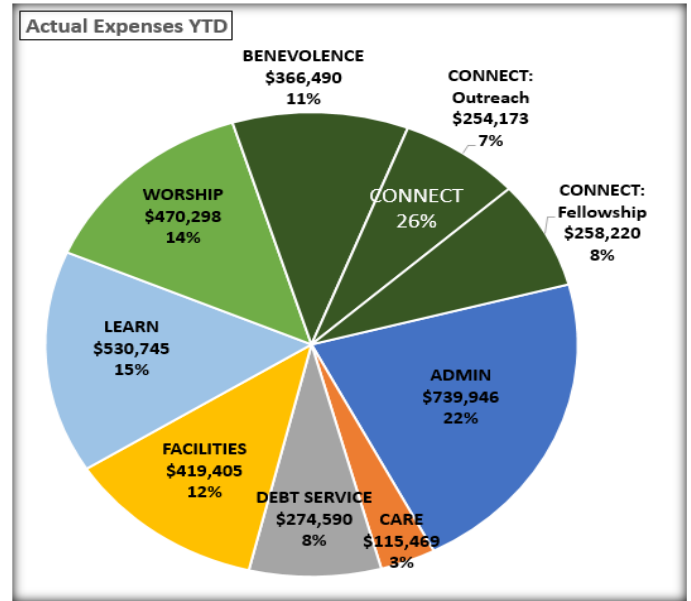
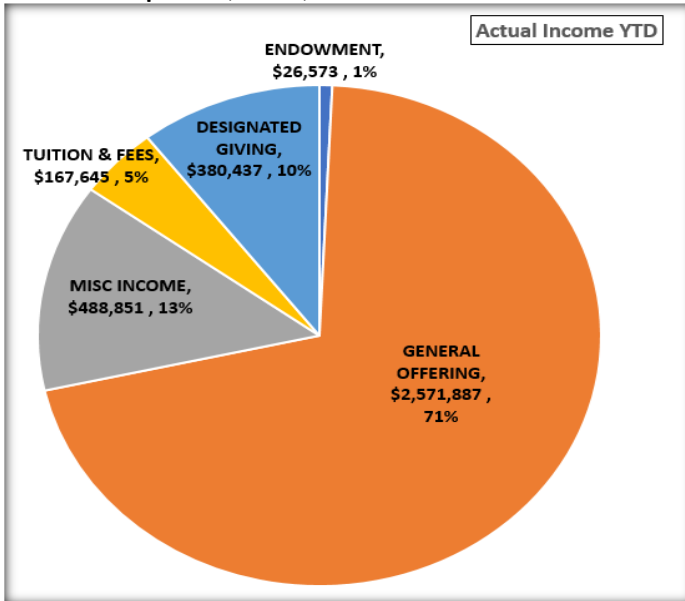
# Shepherd of the Valley Lutheran Church

Financial Summary for Church Council

For the 12 months ending July 31, 2023

This Month					General Fund					Year to Date						
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance
\$199,257	\$161,335	\$37,922	\$199,726	(\$469)	<b>Income</b>	\$3,060,738	\$2,649,601	\$411,137	\$3,042,470	\$18,268		\$3,060,738	\$2,649,601	\$411,137	\$3,042,470	\$18,268
\$1,430	\$550	\$880	\$0	\$1,430	<b>Tuition/Fees</b>	\$167,645	\$151,008	\$16,638	\$174,900	(\$7,255)		\$167,645	\$151,008	\$16,638	\$174,900	(\$7,255)
\$218,616	\$225,209	\$6,593	\$251,451	\$32,835	<b>Expenses</b>	\$2,908,349	\$2,992,622	\$84,273	\$3,240,507	\$332,158		\$2,908,349	\$2,992,622	\$84,273	\$3,240,507	\$332,158
(\$17,929)	(\$63,323)	\$45,394	(\$51,725)	\$33,796	<b>Net</b>	\$320,034	(\$192,013)	\$512,047	(\$23,137)	\$343,171		\$320,034	(\$192,013)	\$512,047	(\$23,137)	\$343,171

## Income & Expenses (all funds) - actual YTD



## Key Metrics

Total Fund Balances	Close of 7/31/2022	Close of 7/31/2023	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
Designated	\$501,860	\$366,634	(\$135,226)	N/A	
Endowment	\$240,408	\$261,658	\$21,250	N/A	
General*	\$546,052	\$863,981	\$317,929	\$442,000	\$421,981
<b>TOTAL</b>	<b>\$1,288,321</b>	<b>\$1,492,274</b>	<b>\$203,953</b>	<b>\$442,000</b>	<b>\$421,981</b>
Months of Cash (general fund)		3.20			

\*Includes Employee Retention Credit (ERC) funds received in the amount of \$440,911.

Key Assets & Liabilities	Balance on 7/31/2022	Balance end of Prior Month	Current Balance 7/31/2023	Monthly Incr/(Decr)	YTD Incr/(Decr)
Cash (incl. Endowment)	\$1,288,321	\$1,502,080	\$1,492,274	(\$9,807)	\$203,953
Investments (Vanguard)	\$240,408	\$255,220	\$261,658	\$6,438	\$21,250
Current Liabilities	\$25,971	\$20,144	\$23,866	\$3,723	(\$2,105)
Mortgage Balance	\$941,936	\$716,297	\$710,219	(\$6,077)	(\$231,717)
<b>Current Liabilities Detail</b>					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	(\$414)	(\$964)	\$24	\$988	
Prepaid Income	\$26,385	\$21,108	\$23,843	\$2,735	
<b>TOTAL</b>	<b>\$25,971</b>	<b>\$20,144</b>	<b>\$23,866</b>		