

**SHEPHERD OF THE VALLEY LUTHERAN CHURCH**  
**12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124**  
**Minutes of Church Council Meeting**  
**Date: 2/15/2024**  
**On-Site Community Room**

**Attendees:**

Melissa Taphorn, President  
Paul Moyer, Vice President (via Zoom)  
Dick Rank, Treasurer  
Carleen Melin, Secretary\*  
Amber Kocemba  
Bernie Zimmermann  
Jon Hohenstein  
Melissa Tapper (absent)  
Pastor Peter Harrits\*

Pastor Rob Carlson  
Rachel Wermerskirchen  
Robin Robinson  
Shirl Alojado  
Merilu Narum  
Jennifer Davidson\*  
Alyssa Isaacs\*  
Kelsey Young\*  
\*denotes non-voting member

**Call to Order:** President Melissa Taphorn called the meeting to order at 6:35 PM. President Melissa Taphorn shared an opening prayer. The council did brief introductions for Pastor Rob Carlson and Pastor Rob shared a bit about himself.

**Book Study:** Pastor Peter Harrits guided the council through a discussion of Chapter 4 of the book *Growing Young: Six Essential Strategies to Help Young People Discover and Love Your Church*. What words and phrases does SOTV use to talk about Jesus, the gospel and evangelism? Council will discuss chapter 5 in March.

**Vision and Leadership Teams Reports:** Updates were sent out ahead of time. No questions from the Council. Jon Hohenstein asked if leadership team leaders could survey teams they lead within the next month or so for reasons for or barriers to giving as a sort of focus group. Alyssa Isaacs will send the survey out.

**Secretary's Report:** The council reviewed the minutes to the January 18, 2024 Council Meeting. Rachel Wermerskirchen moved to approve the secretary's report of the Church Council meeting of January 18, 2024. Shirl Alojao seconded the motion, and the council voted unanimously, 11-0, to approve the minutes of the January 18, 2024 Church Council meeting.

**Call Process:** Paul Moyer shared updates on the call process so far. Had initial introduction meeting with Call Committee. Orientation with Bishop Lull is on February 22<sup>nd</sup>. Call Committee will be meeting weekly on Thursdays. Working on Ministry Site Profile (MSP) and job description for Senior Pastor. Call Committee Chair is Dar Spiegelberg, Secretary is Adam Airhart-Swanson.

**Finance Report:** Dick Rank provided an overview of the December and January financials. Came in ahead of budget for income and less than budget for expenses in January. Dick shared a year over year analysis of financials. Being at a positive net number through Q2, Finance would like to make a principal mortgage payment. Will review again at May Council meeting at Q3 end. Robin Robinson moved to approve the December and January finance reports. Bernie Zimmermann seconded the motion, and the council voted unanimously, 11-0, to approve the December and January finance reports. Jon Hohenstein moved to make a one-time principal mortgage payment. Discussion was had around

reserves and mortgage interest rate to bring back to Finance. Rachel Wermerskirchen seconded the motion, and the council voted 11-0 to approve a one-time principal mortgage payment.

**Nominations:** Jennifer Davidson shared there are a number of leadership teams with openings. Updates will be made to website with open positions. Merilu Narum is reaching out to Call Committee applicants that were not selected. Council reviewed Church Council or Leadership Team Application. Shirl Alojado moved to approve the Church Council or Leadership Team Application. Dick Rank seconded the motion, and the council voted unanimously, 11-0, to approve the Church Council or Leadership Team Application.

**New Business:** Nothing to report. A question was asked about where things are at with reviewing Saturday summer worship. Options are being researched. Council asked for update at March meeting and if it would or should be a Council vote.

**Adjourn:** Jon Hohenstein moved to adjourn the meeting at 8:12 PM. Bernie Zimmermann seconded the motion and the council voted unanimously, 11-0, to approve the motion to adjourn.

Respectfully submitted,  
Carleen Melin, Church Council Secretary

**Next Council Meeting:**

**March 21, 2024 at 6:30 PM, Community Room**

**April 18, 2024 at 6:30 PM, Community Room**

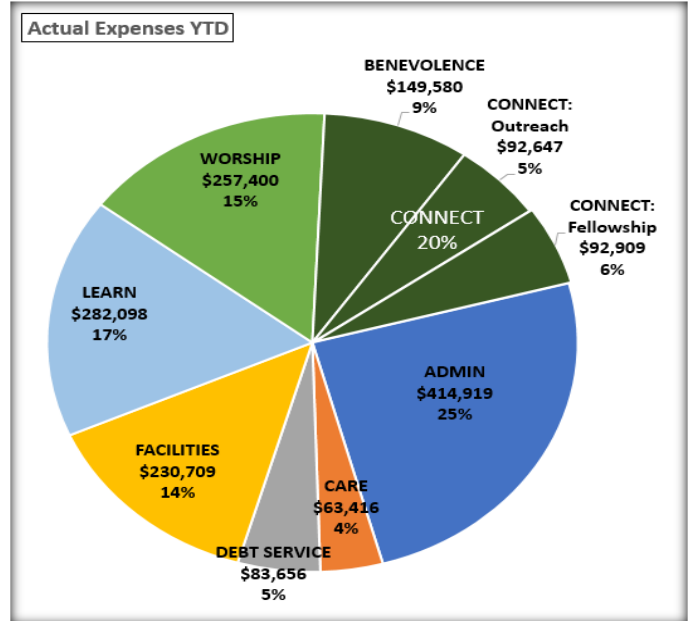
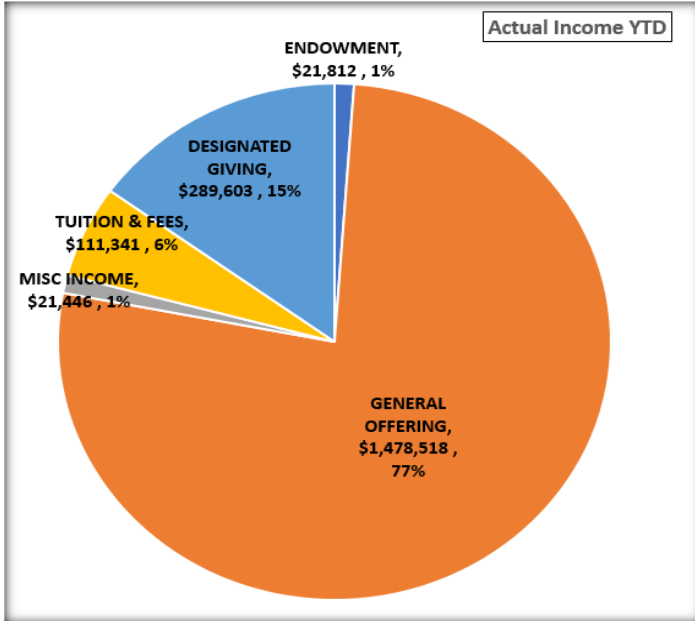
**May 16, 2024 at 6:30 PM, Community Room**

# Shepherd of the Valley Lutheran Church

Financial Summary for Church Council  
For the 7 months ending February 29, 2024

This Month					General Fund					Year to Date					
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance	Actual	Prior Year	Variance	Budget	Variance
\$176,110	\$185,644	(\$9,533)	\$194,146	(\$18,036)	<b>Income</b>	\$1,499,964	\$1,912,366	(\$412,401)	\$1,516,878	(\$16,914)	\$1,499,964	\$1,912,366	(\$412,401)	\$1,516,878	(\$16,914)
\$15,866	\$19,138	(\$3,272)	\$18,150	(\$2,284)	<b>Tuition/Fees</b>	\$111,341	\$134,177	(\$22,836)	\$140,010	(\$28,669)	\$111,341	\$134,177	(\$22,836)	\$140,010	(\$28,669)
\$207,043	\$227,195	\$20,152	\$226,491	\$19,448	<b>Expenses</b>	\$1,504,660	\$1,679,109	\$174,449	\$1,664,658	\$159,997	\$1,504,660	\$1,679,109	\$174,449	\$1,664,658	\$159,997
(\$15,066)	(\$22,413)	\$7,347	(\$14,195)	(\$872)	<b>Net</b>	\$106,645	\$367,433	(\$260,788)	(\$7,770)	\$114,415	\$106,645	\$367,433	(\$260,788)	(\$7,770)	\$114,415

## Income & Expenses (all funds) - actual YTD



## Key Metrics

	Close of 7/31/2023	Close of 2/29/2024	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
<b>Total Fund Balances</b>					
Designated	\$366,634	\$498,003	\$131,369	N/A	
Endowment	\$261,658	\$279,030	\$17,372	N/A	
General	\$863,981	\$954,047	\$90,066	\$472,000	\$482,047
<b>TOTAL</b>	<b>\$1,492,274</b>	<b>\$1,731,081</b>	<b>\$238,807</b>	<b>\$472,000</b>	<b>\$482,047</b>
Months of Cash (general fund)		4.04			
	<b>Current</b>				
Key Assets & Liabilities	Balance on 7/31/2023	Balance end of Prior Month	Balance 2/29/2024	Monthly Incr/(Decr)	YTD Incr/(Decr)
Cash (incl. Endowment)	\$1,492,274	\$1,701,991	\$1,731,081	\$29,090	\$238,807
Investments (Vanguard)	\$261,658	\$273,122	\$279,030	\$5,908	\$17,372
Current Liabilities	\$23,866	\$20	\$7,287	\$7,267	(\$16,579)
Mortgage Balance	\$710,219	\$673,085	\$666,783	(\$6,302)	(\$43,437)
<b>Current Liabilities Detail</b>					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	\$24	\$20	(\$104)	(\$124)	
Prepaid Income	\$23,843	\$0	\$7,391	\$7,391	
<b>TOTAL</b>	<b>\$23,866</b>	<b>\$20</b>	<b>\$7,287</b>		