

**SHEPHERD OF THE VALLEY LUTHERAN CHURCH**  
**12650 JOHNNY CAKE RIDGE ROAD, APPLE VALLEY, MN 55124**  
**Minutes of Church Council Meeting**  
**Date: 3/21/2024**  
**On-Site Community Room**

**Attendees:**

Melissa Taphorn, President (absent)	Pastor Rob Carlson
Paul Moyer, Vice President (via Zoom)	Rachel Wermerskirchen
Dick Rank, Treasurer	Robin Robinson
Carleen Melin, Secretary* (via Zoom)	Shirl Alojado
Amber Kocemba	Merilu Narum (via Zoom)
Bernie Zimmermann	Jennifer Davidson*
Jon Hohenstein	Alyssa Isaacs*
Melissa Tapper	Kelsey Young*
Pastor Julie Wright*	*denotes non-voting member

**Call to Order:** Jennifer Davidson called the meeting to order at 6:38 PM. Dick Rank shared an opening prayer.

**Book Study:** Pastor Julie Wright guided the council through a discussion of Chapter 5 of the book *Growing Young: Six Essential Strategies to Help Young People Discover and Love Your Church*. Council will discuss chapter 6 in April.

**Vision and Leadership Teams Reports:** Updates were sent out ahead of time for Council to review. Online viewership is highest attendance. Alyssa can review/share more data insights for online worshippers. Equity team view online worship as an opportunity to reduce/eliminate barriers (ex: captioning on live stream). Jon Hohenstein shared on behalf of Engagement/Stewardship to encourage teams to take survey. Jon Hohenstein shared information on Stewardship for All Seasons. A consultant group runs the program. Pastors Rob and Julie have experience at previous congregations. There is a cost associated. More like a training program to better equip staff (and others). Consultants offered to host a Zoom meeting, invitation was extended to Council to attend, learn more, and ask questions. 2024 Saturday summer worship will be 1<sup>st</sup> and 3<sup>rd</sup> Saturdays in the sanctuary (communion) then 2<sup>nd</sup>, 4<sup>th</sup> and 5<sup>th</sup> Saturdays in chapel.

**Secretary's Report:** The council reviewed the minutes to the February 15, 2024 Council Meeting. Jon Hohenstein moved to approve the secretary's report of the Church Council meeting of February 15, 2024. Robin Robinson seconded the motion, and the council voted unanimously, 11-0, to approve the minutes of the February 15, 2024 Church Council meeting.

**Call Process:** Paul Moyer shared updates on the call process so far. Had initial introduction meeting with Call Committee. Orientation with Bishop Lull is on February 22<sup>nd</sup>. Call Committee will be meeting weekly on Thursdays. Working on Ministry Site Profile (MSP) and job description for Senior Pastor. Call Committee Chair is Dar Spiegelberg, Secretary is Adam Airhart-Swanson.

**Finance Report:** Dick Rank provided an overview of the February financials, reported year to date is positive. Asked Jennifer for a "wish list" for unrestricted fund balance, will certainly depend on income.

Jon Hohenstein moved to approve the February finance reports. Shirl Alojado seconded the motion, and the council voted unanimously, 11-0, to approve the February finance reports.

**Nominations:** Merilu Narum reached out to people that were interested in the call committee. Merilu is asking for teams that have openings so she can share with interested folks.

**New Business:** Will need to determine a June congregation meeting date. Two options in June were presented, will leave it for Melissa Taphorn to choose.

**Adjourn:** Bernie Zimmermann moved to adjourn the meeting at 8:17 PM. Dick Rank seconded the motion. The council voted unanimously, 11-0, to approve the motion to adjourn.

Respectfully submitted,  
Carleen Melin, Church Council Secretary

**Next Council Meeting:**

**April 18, 2024 at 6:30 PM, in-person, Community Room**

**May 16, 2024 at 6:30 PM, in-person, Community Room** *(no Carleen Melin)*

**June 9, 2024 at noon, in-person, Sanctuary**

**June 20, 2024 at 6:30 PM, in-person, Community Room**

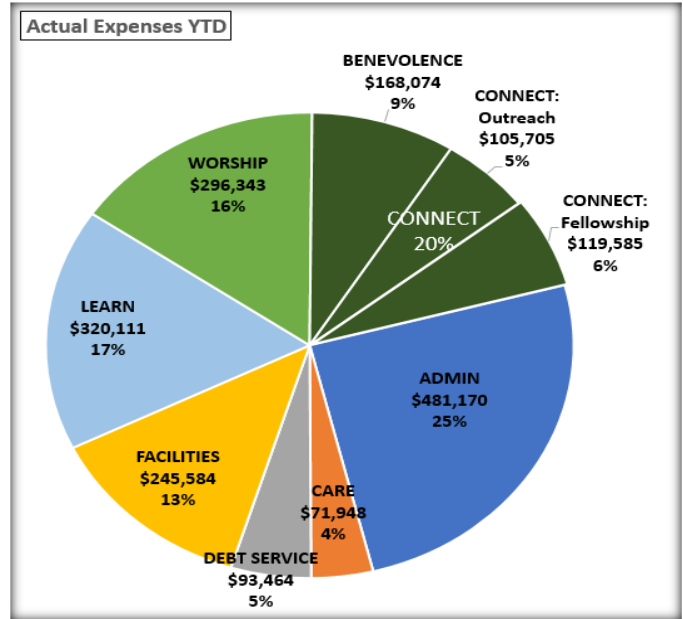
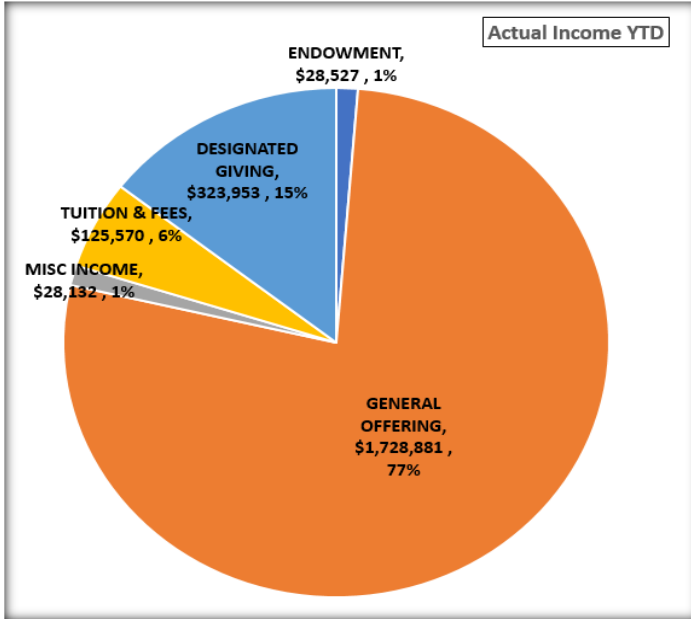
**July 18, 2024 at 6:30 PM, in-person, Community Room**

# Shepherd of the Valley Lutheran Church

Financial Summary for Church Council  
For the 8 months ending March 31, 2024

This Month					General Fund					Year to Date						
Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance		Actual	Prior Year	Variance	Budget	Variance
\$257,049	\$259,239	(\$2,190)	\$265,121	(\$8,072)	<b>Income</b>	\$1,757,013	\$2,171,604	(\$414,591)	\$1,781,999	(\$24,986)		\$1,757,013	\$2,171,604	(\$414,591)	\$1,781,999	(\$24,986)
\$14,229	\$14,831	(\$602)	\$16,300	(\$2,071)	<b>Tuition/Fees</b>	\$125,570	\$149,007	(\$23,437)	\$156,310	(\$30,740)		\$125,570	\$149,007	(\$23,437)	\$156,310	(\$30,740)
\$202,398	\$238,649	\$36,251	\$226,377	\$23,979	<b>Expenses</b>	\$1,707,058	\$1,917,758	\$210,700	\$1,891,034	\$183,976		\$1,707,058	\$1,917,758	\$210,700	\$1,891,034	\$183,976
\$68,880	\$35,420	\$33,460	\$55,044	\$13,836	<b>Net</b>	\$175,525	\$402,853	(\$227,328)	\$47,275	\$128,250		\$175,525	\$402,853	(\$227,328)	\$47,275	\$128,250

## Income & Expenses (all funds) - actual YTD



## Key Metrics

Total Fund Balances	Close of 7/31/2023	Close of 3/31/2024	YTD Increase (Decrease)	Minimum Balance	Above/(Below) Minimum
Designated	\$366,634	\$500,101	\$133,466	N/A	
Endowment	\$261,658	\$285,746	\$24,088	N/A	
General	\$863,981	\$1,022,905	\$158,924	\$472,000	\$550,905
<b>TOTAL</b>	<b>\$1,492,274</b>	<b>\$1,808,752</b>	<b>\$316,478</b>	<b>\$472,000</b>	<b>\$550,905</b>
Months of Cash (general fund)		4.33			
Key Assets & Liabilities	Balance on 7/31/2023	Balance end of Prior Month	Current Balance 3/31/2024	Monthly Incr/(Decr)	YTD Incr/(Decr)
Cash (incl. Endowment)	\$1,492,274	\$1,731,081	\$1,808,752	\$77,671	\$316,478
Investments (Vanguard)	\$261,658	\$279,030	\$285,746	\$6,716	\$24,088
Current Liabilities	\$23,866	\$7,287	\$7,265	(\$22)	(\$16,601)
Mortgage Balance	\$710,219	\$666,783	\$645,435	(\$21,348)	(\$64,785)
<b>Current Liabilities Detail</b>					
Accounts Payable	\$0	\$0	\$0	\$0	
FSA/VLI/Vision/Cobra	\$24	(\$104)	(\$126)	(\$22)	
Prepaid Income	\$23,843	\$7,391	\$7,391	\$0	
<b>TOTAL</b>	<b>\$23,866</b>	<b>\$7,287</b>	<b>\$7,265</b>		